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Chair
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Chief Executive Officer
John Tracogna
Chief Operating Officer
Robin D. Hale

2018-01-15

**REQUEST FOR QUOTATION
GENERATOR INSTALLATION
AFRICAN RAINFOREST PAVILION
RFQ 04 (2018-01)**

The Toronto Zoo invites you to submit a quotation to provide labour, tools, materials and equipment to complete the installation and connection of a standby generator for the African Rainforest Pavilion at the Toronto Zoo. All work is to be completed in accordance with the drawings and specifications in the Request for Quotation (RFQ).

The work shall commence as soon as possible once the project is awarded and a Purchase Order has been issued. All work is to be completed by **Friday, 2018-05-25**.

The Quotation package includes Instructions, Terms & Conditions, Requirements, Drawings, and Forms. Quoted prices shall remain in effect for a period of ninety (90) days from the Quotation due date.

Site Meeting: A site meeting will be held on **Thursday, 2018-01-25, 0900 hours (9:00am)**, meeting at the Toronto Zoo, Administrative-Support Centre, 361A Old Finch Ave., Toronto, Ontario.

Due Date: Your quotation must be completed, and received by the Supervisor, Purchasing & Supply, Toronto Zoo, Administrative-Support Centre, 361A Old Finch Ave., Toronto, Ontario, M1B 5K7 by:

Thursday, 2018-02-08, 1200 hours (noon, local time)

The Board of Management of the Toronto Zoo reserves the right to reject any or all quotes or to accept any quote, should it deem such an action to be in its interests.

If you have any queries regarding this request for quote, please contact Peter Vasilopoulos, Supervisor of Purchasing & Supply, (416) 392-5916. If you have any technical queries regarding this request for quote, please contact Ben Knoop, Project Manager, (416) 392-6002.

Yours truly,

Paul K. Whittam
Interim Director of Administrative Services